

APPLICATION FOR PERSONAL SERVICE ESTABLISHMENTS

Environmental Public Health & Licensing

A Personal Service Establishment is defined as a business in which a person provides a service to or on the body of another person. Use this form to record a new Personal Service Establishment or changes to an existing business (**please complete all sections below, incomplete forms will be sent back**)

- I am opening / starting a **new** business / facility or renovating an existing business / facility.
- I have purchased an existing business / facility.
- I have moved locations.
- I am updating my information with you, i.e. contact information, months of operation, type of facility.

SECTION A: Name and Contact Information

Business / Facility Name _____

Operator / Manager Name _____

Facility Site Address (include unit, number, street) _____

City _____ Postal Code _____

Site / Business Phone _____

Operator / Manager Cell Phone (if different from site / business phone) _____

Site Fax (if applicable) _____

Site / Business Email _____

Type of Ownership: Partnership Private / Sole Proprietorship Corporation or Company (Ltd., Inc.)

What is the Legal (registered) Owner Name (e.g. Jane Doe or 123456 BC LTD)? _____

Owner Contact Name _____

Mailing Address (include unit, number, street) _____

City _____ Postal Code _____

Owner Email _____

Owner Phone _____ Owner Fax _____

SECTION B: Business Information

Intended Date of Opening / Change _____

Months of Operation: All Year Seasonal Open from (month) _____ to (month) _____

If operations timeframes exceed a single date range, please provide details to the Environmental Health Officer

Water Supply System: Private water supply (e.g. well, creek, lake) Describe: _____

Community water supply system (e.g. Big City Waterworks, Parkland Community Water System)

Water system name: _____

Sewage Waste Disposal: Septic System Community Sewer

