



**MINUTES OF July 19, 2016  
REGULAR BOARD MEETING  
9:00 am – 11:30 am  
BOARDROOM 1 - 1815 KIRSCHNER ROAD – KELOWNA**

**Board Members:**

Erwin Malzer, Chair  
Ken Burrows (V)  
Debra Cannon  
Patricia Dooley  
Diane Jules  
Findlay (Frank) Quinn  
Dennis Rounsville  
Tammy Tugnum  
Renee Wasylyk

**Resource Staff:**

Chris Mazurkewich, President & Chief Executive Officer (Ex Officio)  
Debra Brinkman, Board Resource Officer (Recorder)

**Guests:**

Jamie Braman, VP Communications & Public Engagement  
Susan Brown, VP & COO, Hospitals & Communities  
Dr. Trevor Corneil, VP Population Health & Chief Medical Health Officer  
Mal Griffin, VP Human Resources & Organizational Development  
Donna Lommer, VP Support Services & CFO  
Norma Malanowich, VP & Chief Information Officer  
Martin McMahon, VP Integration & Strategic Services (R)  
Dr. Alan Stewart, VP Medicine & Quality (R)  
Dr. Glenn Fedor, Chair, Health Authority Medical Advisory Committee (V)  
Givonna De Bruin, Corporate Director, Internal Audit

**Presenters:**

Dr. Alan Jones, Regional Associate Dean, Interior, UBC Faculty of Medicine  
Lorena Hiscoe, Corporate Director-Clinical Operations, Population Health  
Leslie Bryant-MacLean, Program Manager, Quality Improvement, Research and Special Projects

(R) Regrets (T) Teleconference (V) Videoconference

**I. CALL TO ORDER**

Chair Malzer called the meeting to order and welcomed Board Directors, staff and visitors.

**I.1 Acknowledgement of the First Nations and their Territory**

Director Jules respectfully acknowledged that the meeting was held on the Okanagan Nation traditional territory.

**I.2 Approval of Agenda**

Director Jules moved. Director Burrows seconded:

Motion: 16-09 **MOVED AND CARRIED UNANIMOUSLY THAT the Board approve the agenda as presented.**

Additional agenda item - 5.1 Public Health Emergency Overdose Response – Update July 2016

**2. PRESENTATIONS FROM THE PUBLIC**

**Southern Medical Program Update**

Dr. Alan Jones presented an update on the Southern Medical Program covering from inception of the program to today. He spoke of the physician preceptor growth trend with over 1,000 physicians participating in the medical student's clinical training. An independent student analysis measuring the undergraduate curriculum

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produced very positive responses. He noted that the number of Interior based students admitted to the Southern Medical Program continues to grow each year. He was pleased to report that a total of 30 new doctors graduated this year. The program is very successful. Chair Malzer thanked Dr. Jones for the exceptional work and the Board looks forward to having updates in the future.

### 3. PRESENTATIONS FOR INFORMATION

#### Syrian Refugee and Newcomer Pathways Report

Leslie Bryant- MacLean & Lorena Hiscoe presented the 2016 report in response to the Syrian Refugee Newcomer Program in BC and the Interior. Lorena Hiscoe made special note about how welcoming every community has been as refugees settle within Interior Health. Leslie Bryant-MacLean reported that Interior Health has met its objectives in a timely and effective manner. The program is now moving from a special project to standard of care.

### 4. APPROVAL

#### 4.1 Approval – Minutes

Director Wasylyk moved. Director Jules seconded:

Motion: 16-10 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the minutes of the May 31, 2016 Board Meeting, as presented.

### 5. FOLLOW UP ACTIONS FROM PREVIOUS MEETING

#### 5.1 Public Health Emergency Overdose Response – Update July 2016

Dr. Trevor Corneil and Lorena Hiscoe provided an update on the Public Health Emergency Overdose Response. Chair Malzer requested that this be placed as a standing agenda item while the Public Health Emergency remains in effect.

### 6. COMMITTEE REPORTS

#### 6.1 Health Authority Medical Advisory Committee (HAMAC)

Dr. Glenn Fedor reported on the Summary Report of the Health Authority Medical Advisory Committee meeting with the following highlights:

- Infection Prevention & Control Report on hand hygiene indicates compliance rates are increasing with infection rates declining.
- HAMAC endorsed the Smoke Free Environment Policy as a standard of care and will participate in physician engagement strategies to promote tobacco reduction.
- Congratulations for the outstanding success of the recent implementation of the Emergency Department Electronic Medical Record project at Royal Inland Hospital. Chair Malzer also commended the work done on the successful implementation.

##### 6.1.1 HAMAC Recommendation(s) for Action / Discussion / Information

- There were no recommendations from HAMAC at this time.

#### 6.2 Audit and Finance Committee

Director Rounsville requested the Board's approval of the following motions:

Director Rounsville moved, Director Wasylyk seconded:

Motion: 16-11 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the revisions to

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the Limits of Spending Authority Policy.

Director Rounsville moved, Director Jules seconded:

Motion: 16-12 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the Internal Audit Charter 2016 as presented.

Director Rounsville reported that:

- The Community Health Services Centre in Kelowna will be substantially completed by October 2016 with a targeted move in date of December 2016. Eight locations, with approximately 800 clinical and administration staff, will consolidate into the Community Health Services Centre. Interest has been received from potential leasee's for the sublease space on the first and fifth floor. The Board members will tour the building in October.
- IMIT challenges and complexity within projects was discussed. It was noted that the Royal Inland Hospital Emergency Department Electronic Medical Record (EMR) project was a great success. Physicians are using the system and are satisfied with the outcomes. Another project of note is the Patient Portal pilot currently underway in Salmon Arm. To date, 578 clients have signed up with many being seniors. Additional site roll out plans are being considered for the emergency department EMR along with a further roll out of the patient portal.

### 6.3 Quality Committee

Director Burrows advised that there are no motions requiring approval by the Board.

Director Burrows reported that:

- Information and education for physicians, nurses, and pharmacists on Medical Assistance in Dying continues.
- Pharmacy Narcotics Controls Risk Assessment was reviewed. Policy development and implementation strategies have begun. Internal audit is pleased with the progress. There is accountability built in at each level and an annual review monitoring compliance will be conducted.
- A three day MRI 24 hour/day pilot at Kelowna General Hospital was completed in March and again in June. A full update will be provided at the October 2016 meeting. In addition IH will be adding two MRI machines, one at each of East Kootenay Regional Hospital and Penticton Regional Hospital, over the next few years.
- Initial discussions took place around a single definition of quality. Senior executive will bring back additional information to continue discussions at the October 2016 meeting.

### 6.4 Governance & Human Resources Committee

Chair Malzer announced that Mr. John O'Fee was recently appointed to the Interior Health Board of Directors.

Director Dooley requested the Board's approval of the following motions:

Director Dooley moved, Director Tugnum seconded:

Motion: 16-13 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the updates to Board Policy 6.2, Board Committee Chairs and Memberships as amended to include Director O'Fee.

Director Dooley moved, Director Rounsville seconded:

Motion: 16-14 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the updates to Board policy 6.3 Board and Committee Meeting Schedules to include the 2017 Board meeting dates.

Director Dooley moved, Director Cannon seconded:

Motion: 16-15 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the Board and Committee Meeting Itinerary as presented.

Director Dooley moved, Director Tugnum seconded:

Motion: 16-16 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the updates to Board Policy 3.6 Directors Retainers, Fees and Expenses as presented.

Director Dooley reported that:

- As a result of the new committee structure a list of topics for consideration or standing items were accepted.
- Board self-evaluation process and procedures were discussed. The current process is under review with considerations being given to the form and nature of the evaluation. Directors are asked to provide feedback on the current survey questions. Alignment with Accreditation Canada will be recognized. The outcomes of the evaluation could link to board development opportunities and education.

#### 6.5 Strategic Priorities Committee

Director Wasylyk advised that there are no motions requiring approval by the Board.

Director Wasylyk reported:

- The committee received a presentation on Aboriginal Health and Cultural Safety. Members are pleased with the renewed focus since the realignment of the Aboriginal portfolio to Dr. Corneil . Interior Health is recognized as a provincial health authority leader on First Nations engagement, noting the eight Letters of Understanding (LOU) signed; seven with First Nations and one with the Metis Nation of BC. A report is being prepared for the Senior Executive team at its September meeting on the progress to date on operationalizing both the LOU commitments and Partnership Accord commitments between seven First Nations and IH; and this will be provided to the Board at its October meeting. Chris Mazurkewich noted that plans are underway to provide a half day cultural safety session for all Board members at an upcoming meeting.

#### 6.6 Stakeholders Relations Committee Report

The Stakeholder Relations Committee Report was received as information with the following amendments:

- June 2 Royal Inland Hospital Clinical Services Building Event – CEO Chris Mazurkewich attended. Chair Malzer was unable to attend.
- June 6 Royal Inland Hospital Donor Event – Director Cannon did not attend.
- June 17 MLA Norm Letnick/Steve Thompson Meeting – Chair Malzer & CEO Chris Mazurkewich
- June 28 Health Authority Chairs Meeting – Chair Malzer
- July 5 Kootenay Boundary Divisions of Family Practice Engagement Event – Director Dooley
- July 6 KGH Foundation Chairman Circle – Chair Malzer, Director Wasylyk
- July 7 Meeting with Dr. Ruddiman, President, Doctors of BC – Chair Malzer
- July 7-8 South Okanagan Site Visits – Director Burrows
- July 12 South Okanagan Foundation Donor Breakfast – Director Burrows

## 7. REPORTS

### 7.1 President and CEO Report

The President and CEO Report was received as information. Director Burrows and Chair Malzer wished to extend their thanks to Chris Mazurkewich for his continued dedication to patient outcomes and his genuine interest in engaging with all those he meets while on site visits throughout the health authority.

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7.2 Chair Report

Chair Malzer noted that the 2016 Healthcare Summit held on June 27-28, 2016 was a great success and was well attended. This also allowed for a Minister, Board Chair's and CEO's meeting to take place while participants were in Kelowna.

**8. CORRESPONDENCE**

**9. DISCUSSION ITEMS**

None.

**10. INFORMATION ITEMS**

10.1 The Community Engagement Highlights Report was received as information. Chair Malzer wished to thank all the Directors for their commitment and attendance at the many stakeholder events.

**11. NEW BUSINESS**

12. None

**13. FUTURE AGENDA ITEMS**

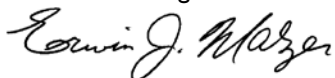
14. None

**15. NEXT MEETING**

Tuesday, **October 4, 2016** – 9:00 a.m. – Kelowna, BC

**16. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:10 am



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Erwin Malzer, Board Chair



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Chris Mazurkewich, President & CEO