



**MINUTES OF December 6, 2016
REGULAR BOARD MEETING**

9:00 am – 10:45 am

5th Floor Boardroom – 505 Doyle Avenue

Board Members:

Erwin Malzer, Chair
Ken Burrows
Debra Cannon
Patricia Dooley
Diane Jules (T)
John O'Fee
Findlay (Frank) Quinn (R)
Dennis Rounsville
Tammy Tugnum
Renee Wasylyk

Resource Staff:

Chris Mazurkewich, President & Chief Executive Officer (Ex Officio)
Debra Brinkman, Board Resource Officer (Recorder)

Guests:

Jamie Braman, VP Communications & Public Engagement
Susan Brown, VP & COO, Hospitals & Communities
Dr. Trevor Corneil, VP Population Health & Chief Medical Health Officer
Mal Griffin, VP Human Resources & Organizational Development
Donna Lommer, VP Support Services & CFO
Norma Malanowich, VP & Chief Information Officer
Dr. Alan Stewart, VP Medicine & Quality (R)
Dr. Glenn Fedor, Chair, Health Authority Medical Advisory Committee (V)
Givonna De Bruin, Corporate Director, Internal Audit

Presenters:

Jason Giesbrecht, Executive Director, Primary & Community Care Transformation
Karen Bloemink, Executive Director, Hospitals and Communities, IH East
Gillian Frosst, Epidemiologist
Julie Steffler, Community Health Facilitator

(R) Regrets (T) Teleconference (V) Videoconference

I. CALL TO ORDER

Chair Malzer called the meeting to order and welcomed Board Directors, staff and visitors.

I.1 Acknowledgement of the First Nations and their Territory

Chair Malzer respectfully acknowledged that the meeting was held on the Okanagan Nation traditional territory.

Darcy Doberstein, Mary McCullough, Ko'waintco Michel & Brad Anderson opened the meeting recognizing Chair Erwin Malzer for the tremendous support and leadership he has provided as a member of the Partnership Accord Leadership Team. Chair Malzer was moved by the acknowledgement and was honored to receive the gift of an exquisite traditional blanket. He thanked the representatives for their warm wishes and the genuine working relationships that have been established during his time on the Board.

I.2 Approval of Agenda

Director Wasylyk moved. Director Rounsville seconded:

Motion: 16-21 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the agenda as presented.

2. PRESENTATIONS FROM THE PUBLIC

None

3. PRESENTATIONS FOR INFORMATION

3.1 Kootenay Boundary – Divisions of Family Practice

CEO, Chris Mazurkewich highlighted the exceptional work that has been done by the Kootenay Boundary Divisions of Family Practice. An Annual Report was produced and distributed to the Board. A video demonstrating the work they've implemented was presented. Chair Malzer noted that this group is leading the way as a result of committed local physician leadership. The Board will be acknowledging this work with a letter of appreciation. All Board Directors were very impressed with the work that's been accomplished to date and encouraged other health service areas to learn and model the work of the Kootenay Boundary physicians. An update will be provided on further growth and activities throughout the health authority at the February 2017 meeting.

Overdose Prevention and Response Update

Dr. Trevor Corneil, Gillian Frosst & Julie Steffler provided an update on the Overdose Public Health Emergency. Dr. Corneil reported that the overdose statistics continue to climb in British Columbia. Data continues to be collected and analyzed assisting the Interior Health Overdose Response Committee in developing a response strategy. Take home Naloxone kits continue to be the most successful source of intervention with over 1,500 kits being distributed across the region. Supervised consumption services are being explored as an option for early intervention and as a step towards offering therapeutic services. Interior Health is completing a lengthy application in accordance with Health Canada's Bill C-2 for approval to open a supervised consumption sites.

Directors asked questions regarding the distribution of Naloxone kits, the types of education and engagement taking place, and the progress of establishing supervised consumption sites. Dr. Corneil did report that within the last 2 weeks the province is requesting all health authorities intensify their response activities as the crisis continues to escalate. Updates will continue to be provided to the Board while the public health emergency is in effect.

APPROVAL

4.1 Approval – Minutes

Director Wasyluk moved, Director Rounsville seconded:

Motion: 16-22 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approves the minutes of the October 4, 2016 Board Meeting, as presented.

4. FOLLOW UP ACTIONS FROM PREVIOUS MEETING

None

5. COMMITTEE REPORTS

6.1 Health Authority Medical Advisory Committee (HAMAC)

Dr. Glenn Fedor reported on the Summary Report of the Health Authority Medical Advisory Committee meeting with the following highlights:

- Delirium pre-printed orders were approved by HAMAC which will support safe prescribing.
- Nurse practitioners, with appropriate additional training, now have the ability to prescribe controlled drugs and substances.
- Physicians are committed to taking a leadership role in ensuring the compliance of the violence prevention training.

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- MyHealthPortal roll out is continuing with additional information populating the portal. Physicians are taking an active role in determining what data will be included.

6.1.1 HAMAC Recommendation(s) for Action / Discussion / Information

- There were no recommendations from HAMAC at this time.

6.2 Audit and Finance Committee

Director Rounsville requested the Board's approval of the following motions:

Director Rounsville moved, Director O'Fee seconded:

Motion: 16-23 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the 2017/18 Capital Budget of \$58.209 million subject to confirmation of funding sources (where applicable) which includes an allocation of \$10 million from Interior Health (IH) available equity. Approval to proceed with planning projects is subject to MOH approval and IH planning capacity.

Director Rounsville moved, Director Wasyluk seconded:

Motion: 16-24 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the Prioritized Listing of Major Planned Capital Projects for submission to MOH for planning purposes.

Director Rounsville reported that:

- IMIT security, reliability and recovery planning was reviewed. Threats are ever increasing and steps are in place to ensure data is safe.
- IMIT capital budget of \$14 million does not fully address the identified need to implement the IMIT clinical information systems strategy. The committee recognizes that additional funding is required to meet the IMIT 2014 plan.
- The period 7 financial summary was received as information.
- A laundry services update was reviewed. IH is tracking all laundry employees and identifying staffing opportunities available as per the terms of the collective agreement.

6.3 Quality Committee

Director Burrows requested the Board's approval of the following motions:

Director Burrows moved, Director Dooley seconded:

Motion: 16-25 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board Quality Committee recommend to the Board Governance & Human Resources Committee to review the revised Board Quality Committee Terms of Reference.

Director Burrows reported that:

- The follow up audit was presented with respect to compliance to the Mental Health Act. Work will continue, with HAMAC assistance, to move compliance forward.
- Quality Risk and Accreditation Strategic Plan was reviewed.
- A Patient Voices Network speaker joined the meeting to share his recent health care experience. One area of concern was the lack of discharge instructions. Susan Brown noted that work has been done to deploy a discharge toolkit for patients and will ensure the family is involved.

6.4 Governance & Human Resources Committee

Director Dooley requested the Board's approval of the following motions:

Director Dooley moved, Director Tugnum seconded:

Motion: 16-26 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the revised Governance & Human Resources Terms of Reference.

Director Dooley moved, Director Tugnum seconded:

Motion: 16-27 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the revised Board Effectiveness Evaluation Process and Survey Instruments.

Director Dooley moved, Director Burrows seconded:

Motion: 16-28 **MOVED AND CARRIED UNANIMOUSLY THAT** the Board approve the revised Terms of Reference for the Board Audit and Finance Committee.

Director Dooley reported that:

- Discussions took place regarding the Board evaluation process and it was noted that the Accreditation Canada survey asks what influence Board members have in new member selection. The committee recommended review of current appointments and tenures at a future in camera meeting.
- The Transformation Innovation & Change Annual Report was reviewed.
- Future agenda items will include staffing forecasts for large capital projects and board education opportunities.

6.5 Strategic Priorities Committee

Director Wasylyk advised that there are no motions requiring approval by the Board.

Director Wasylyk reported:

- The Region-Wide Coordinated Emergency Preparedness Plan was received. Director Wasylyk was impressed with the training approach provided.
- Enterprise Risk Management Maturity Assessment Audit Plan update was reviewed.

6.6 Stakeholders Relations Committee Report

The Stakeholder Relations Committee Report was received as information.

The Board was interested in knowing when IH community liaisons present to city councils or Chambers of Commerce. Jamie Braman will provide details when available.

6. REPORTS

7.1 President and CEO Report

The President and CEO Report was received as information.

Director Dooley was interested in the growth in Nurse Practitioners and requested feedback on their acceptance in the communities they serve. Susan Brown noted that acceptance varies among communities and is confident that as the service matures the value of their contribution will be further realized.

7.2 Chair Report

Chair Malzer stated he has mixed emotions as he completes his last board meeting as a member of the Interior Health Board of Directors. He wishes the current Board and IH the best of luck in the future and was proud to be a Board member. Director Burrows thanked Chair Malzer for his leadership and dedication to health care not only within Interior Health but throughout the province.

7. CORRESPONDENCE

None

8. DISCUSSION ITEMS

None

9. INFORMATION ITEMS

9.1 The Community Engagement Highlights Report was received as information.

10. NEW BUSINESS

None

11. FUTURE AGENDA ITEMS

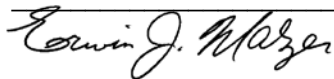
- Update on MyHealthPortal roll out schedule
- Update on Electronic Medical Record (EMR) project at Royal Inland Hospital
- Update on the Transcatheter Aortic Valve Implantation (TAVI) and ElectroPhysiology (EP) at Kelowna General Hospital decision when approved.

12. NEXT MEETING

Tuesday, **February 7, 2017** – 9:00 a.m. – Kelowna, BC

13. ADJOURNMENT

There being no further business, the meeting adjourned at 10:44 am



Erwin Malzer, Board Chair



Chris Mazurkewich, President & CEO